



City of Seat Pleasant
Neighborhood & Commercial Compliance
311 68th Place, Seat Pleasant, MD 20743
P:301.336.2600 F: 301.456.8681
www.seatpleasantmd.gov

Fee: \$ _____
Late Fee: _____
Total: \$ _____
Receipt/ck # _____

APPLICATION FOR RENTAL LICENSE
(FOR DWELLINGS WITH 4 OR MORE DWELLINGS RENTAL UNITS)

All information is **REQUIRED** for processing. Failure to fill out all of your information in a legible handwriting and required documents will result in delay of your permit and project.

IDENTIFICATION ☐ New ☐ Renewal

TODAY'S DATE: _____

Name of the Apartments: _____

Property Owner: _____

Owners Address: _____

Owners Phone: _____

Owners Email: _____

Property Address: _____

Phone: _____

Email: _____

Property Manager: _____

Phone: _____

Email: _____

PROPERTY INFORMATION

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

PROPERTY INFORMATION CONTINUED

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

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Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

Address: _____ Unit: _____

PROJECT INFORMATION

24 Hour Emergency Telephone Number for Residents: _____

24 Hour Emergency Contact Number for Police, Fire and Emergencies:

Name: _____ Telephone: _____ Email: _____

Name: _____ Telephone: _____ Email: _____

APPLICATION CHECKLIST

ALL the following are required with the submission of your application:

☐ Seat Pleasant Permit Application Fees

☐ Lead Certificate

☐ Prince George's County Use & Occupancy Permit (U&O) *Commercial rental properties only*

FEE CALCULATIONS

City of Seat Pleasant Rental License Fee

\$150.00 per unit X _____ (quantity) = _____

PERMIT INFORMATION AND COMPLIANCE

I have carefully examined and read the above application and hereby swear or affirm all information is true and correct and that in renting these dwelling units all provisions of the City of Seat Pleasant Ordinances, Prince George's County Ordinances, and State laws will be complied with whether herein specified or not. By making this application, I am granting permission to the City to make inspection (s) of the rental property described herein for the purpose of determining compliance with the City of Seat Pleasant City Code Chapter 67, Standards for Property Maintenance, and Chapter 107, Licenses and Permits.

Other fines and penalties may apply. The entire ordinance can be found at seatpleasantmd.gov. Further I agree to conform to all applicable laws and ordinances of jurisdiction.

Printed Name of Applicant Name of Representative (if applicable) Title (if applicable)

Applicant Representative's Signature

PERMIT IS ONLY ISSUED AFTER INSPECTION IS COMPLETED WITH ZERO VIOLATIONS.

INSPECTION DATE: _____